

SHAKLEE CENTRE METROPOLITAN DISTRICT NO. 1

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://shakleecentremetropolitandistrict.specialdistrict.net/>

NOTICE OF REGULAR MEETING AND AGENDA

DATE:	Thursday, December 1, 2022
TIME:	12:00 p.m.
PLACE:	<u>THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON.</u>
ACCESS:	<p>You can attend the meeting in the following ways:</p> <ol style="list-style-type: none">1. To attend via Zoom Videoconference, e-mail cwill@specialdistrictlaw.com to obtain a link to the videoconference.2. To attend via telephone, dial 1-253-215-8782 and enter the following additional information: Meeting ID: 939 4973 3182 Passcode: 424588

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Kerry Shaklee	President	2023
Karen L. McGill	Treasurer	2025
Alan Shaklee	Assistant Secretary	2025
Vacant		2023
Vacant		2023

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.

C. Public Comment.

D. Discuss business to be conducted in 2023 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

E. Review and approve minutes of the June 9, 2022 special meeting (enclosure).

II. FINANCIAL MATTERS

A. Review and ratify/approve payment of claims (enclosure).

B. Review and accept unaudited financial statements (enclosure).

C. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget.

D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).

E. Authorize District Accountant to prepare, appoint Board Member to sign, the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.

F. Consider appointment of District Accountant to prepare 2024 Budget.

G. Discuss statutory requirements for an audit. Consider engagement of Fiscal Focus Partners LLC to perform the 2022 Audit.

III. LEGAL MATTERS

A. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.

B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2023 (District Transparency Notice).

C. Discuss status of possible Service Plan Amendment.

IV. OTHER BUSINESS

A. Discuss project status.

V. ADJOURNMENT

THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.